

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' MINUTES

January 25-27, 2007

The Final Minutes can be found on the University of Wyoming Board of Trustees website
at www.uwyo.edu/trustees/meetings

University of Wyoming Mission Statement (April 2002)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities, dedicated to serving as a statewide resource for accessible and affordable higher education of the highest quality, rigorous scholarship, technology transfer, economic and community development, and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to teach and educate students, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity, and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to achieve this complex mission are the University's *Academic Plan*, *Support Services Plan*, and *Capital Facilities Plan*, each revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
January 25–27, 2007

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**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES
January 25-27, 2007**

Members of the Board attended a dinner in recognition of Trustee Hank True on Thursday, January 25, 2007, in President Buchanan's home. On Friday, January 26, 2007, trustees were hosted for lunch by the Faculty Senate Executive Committee and other faculty, at the Foundation House.

Work sessions were conducted Thursday and Friday, January 25-26, 2007. The Board held their Business Meeting on Friday, January 26, 2007.

AGENDA ITEM TITLE: Legislative Update, Buchanan/Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

President Buchanan and Vice President for Governmental, Community and Legal Affairs Rick Miller will give a presentation to the Board. Materials will be distributed at the meeting.

MINUTES

Rick Miller, Vice President for Governmental, Community and Legal Affairs, updated the Board on the work of the legislature during the supplemental budget session. He said that President Buchanan would talk to the Board about the Hathaway scholarships and the process involved. The success curriculum is in place for honors and performance scholarships. Opportunity and career scholarships: UW will not require any math or vocational courses in a student's senior year, but it wants students to stay current. Additionally, a bill dealing with administration of the Hathaway scholarship, to improve eligibility for students to get a Bachelors of Applied Science degree, is in the queue. There are two bills regarding higher education: one on community colleges and the other on higher education counsel, which are being considered. Vice President Miller talked about the existing Wyoming council (WHEPSI) and also the legislative bills that would impact UW such as the dental school repayment program with Creighton, recently passed by the senate. Other arrangements addressing the teacher shortage and more education are under consideration for possible scholarship opportunities, and these will include scholarships for prosoective foreign language teachers. The accelerated nursing program is being considered with a repayment process similar to that of the dental school. An additional bill of interest was a research initiative with the UW Energy Resources Council developing a coal research program (HB 300) and others. Trustee Rounds asked for a list of senate files and house bill numbers so the Board can track them.

President Buchanan commented on the Hathaway bill, saying that anyone can visit the Wyoming State legislature website and listen to bills as they come up in front of the legislature and are discussed. An individual can also click on the speaker's name and send an e-mail to that representative as they are speaking, in real time. President Buchanan then talked about the opportunity for an education document that he had prepared for the legislature.

Vice President Miller spoke again, briefly, about the parking issue and the desire of part of the legislature to provide money for a parking garage on campus. He spoke about the joint endeavor between UW and the City of Laramie and the MOU that will help to relieve some of the parking problems. The senate committee tabled the bill; support in the senate will continue to seek opportunities to try to fund the plan. There will be a joint proposal from UW and the City of Laramie, detailing how work will be done in phases. The legislature is supportive of this. Trustee Spicer asked about the success curriculum and stated that it is important that the Board of Trustees support the issues that need resolution. By unanimous vote of the Board, the item was placed on the Consent Agenda.

AGENDA ITEM TITLE:

Preliminary Planning for 2010–2014 University Strategic Plan and Higher Learning Commission (HLC) Accreditation, Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Vice President for Academic Affairs Myron Allen will give a presentation to the Board. Materials will be distributed at the meeting.

MINUTES

Myron Allen, Vice President for Academic Affairs, talked about the first and second Academic Plans. He spoke about the work, feedback, iterations, themes, motifs and processes. Academic Affairs has started planning for Academic Plan III, and he shared the template for communication first. Stage 1 is to identify main issues and themes. Stage 2 is to formulate specific ideas for discussion such as position papers. Stage 3 is to develop department and college level plans. Stage 4 involves developing the university-level plan in time for spring of 2009. Vice President Allen provided an e-mail address for comments: AP3@uwyo.edu .

He then explained the different motifs that have been identified. Motif 1: building strength versus adding breadth. To build depth, UW needs interdisciplinarity. Motif 2: reinforcing areas of distinction. He noted that the areas of distinction in the previous plan evidence that it would be self-defeating to deviate from one 5-year plan to the next. He spoke of the specific issues related to areas of distinction. Motif 3: promoting access to higher education. Motif 4: committing to excellence.

Vice President Allen then presented a tentative timeline to the Board and mentioned that he will begin the planning as soon as possible.

AGENDA ITEM TITLE:

Tuition and Fees, Harris

- a) FY 2008 Fee Book
- b) FY 2008 Tuition Proposal

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

MINUTES

Phillip Harris, Vice President for Administration, reflected on the reviews that have occurred and referred to the tables in the report with room and board rate, and mandatory fees. He also spoke briefly on the housing segments and the purpose behind these areas. He asked if there were any questions.

Trustee Rounds asked about fees for online classes and whether or not those are included in tuition. Vice President Harris said that there is a delivery charge for online classes that is separate from tuition. Maggie Murdock, Associate Vice President for Academic Affairs, spoke about the fees that go to e-college. Trustee Rounds also asked if utility costs have declined since Hathaway scholarships and revenues have increased. President Buchanan said the Hathaway scholarships bring the students to campus—everything is revenue-neutral. Other trustees suggested a discussion on a reasonable policy in terms of the collection of data used for the tables. The Board did not want to have that discussion at this meeting, but suggested it would be a good topic for the trustees' retreat. The Board also felt that it would be good to have the tuition topic on the agenda at every Board meeting, to ask questions and seek understanding as to the problems with the policy. Trustees asked what the previous increases in mandatory fees were, and they were directed to the information in their packets. Mandatory fees are a significant cost of going to school, and Vice President Harris talked about the units at UW, that rely on the revenues the fees generate. Trustees also asked Vice President Harris to include the HEPI index in the deliberations on the proposed policy.

The annual update of the Fee Book was provided for the Board. Vice President Harris invited questions from the Board and stated he would be glad to provide backup documentation. He shared the process that departments go through to update, and add or delete items from the fee book.

Trustees asked if ASUW has any input into the fee book, the relationship between mandatory fees and the fee book and how the fee book relates to salaries (section I and II). Vice President Harris explained the requests that were sent to his office. Section II operations were given the data, so they could calculate the revenue they would need to support the same level of salary requests as Section I personnel. The Board voted unanimously to move the Fee Book to the Consent Agenda.

Vice President Harris spoke about the tuition proposal. Trustee President Davis clarified that the Board was voting on a 3% increase in tuition as a standard, automatic increase each year. Trustees asked for clarification on the philosophy of the Board that all section II units are self-sustaining and not subsidized by UW funds. There was further discussion was on the cost of living increase and how it may need to be adjusted closer to actual costs. A more substantial increase was suggested in order to mirror the cost of inflation.

Mr. Chris Boswell, Governor Freudenthal's representative to the Board, spoke about the tuition proposal and asked that UW and the Board consider not increasing undergraduate resident tuition, so as not to diminish the Hathaway program. He said there is flexibility in the university budget, and that he feels the other proposals should go forward. Dr. Jim McBride, Superintendent of Public Instruction, noted his agreement with the governor on this issue. The Board further discussed the pros and cons of the proposal. President Buchanan spoke about the fiscal burden that is incurred when a student attends UW. Trustees asked to have the tuition proposal split into the separate sections for voting purposes.

The Board talked about reciprocity with other schools to allow for tuition breaks. ASUW President Travis Jordan noted that it is important to keep UW market-competitive and asked the

Board not to throw away the previous tuition policy. Members of the Board asked whether the increase in tuition would diversify the population on campus and if it was in keeping with the philosophy of the university to do that.

Trustee President Davis asked the Board to focus on the recommendation from administration for in-state and out-of-state tuition, and he emphasized the need to approve the items at this meeting. Trustee discussion included the 3%, 6% and differential tuition increases and how increases specifically benefit the students. Vice President Harris explained that one third of the tuition charged is directed back to financial aid, and 50% of the tuition is related to the academic enterprise, with the differentials directed to the colleges requiring the charges. Additionally, the funds offset increasing laboratory fees and are part of the mechanism to put revenues back into the courses and to improve equipment. Myron Allen, Vice President for Academic Affairs, spoke about folding the amount charged as fees and tuition to students, with no changes into the support services budget. However, he noted that support budgets have not changed for some time, and the costs have continued to rise. The requested fee increases tie into aiding the departments to meet their budgets. One example is the pharmacy tuition differential that will go to help in hiring new faculty, faculty that could not be hired due to a lack of funding.

Dean John Vandel, of the College of Pharmacy, was available to speak about the differential and the competitiveness of in-state students. He indicated that the Hathaway scholarship does not really apply to many pharmacy students, as most of them have some college before entering the program, and he competes for every faculty member he is able to hire. There are 672 applications this year for 52 positions, and pharmacy students have an average gpa of 3.7. The accrediting agency encourages selectiveness in admitting students to the program, and once in, wants colleges to keep their students in the program. Out-of-state students say Wyoming is the best buy on the market. Members of the Board asked when the College of Pharmacy might come back for further increases and other related questions.

Vice President Harris spoke about the law school differential and it's proposed increase of about 8.3%. With the proposal, the increases would still leave UW well below the national average.

The proposal is for a 16% increase next year. Some members of the Board felt that the increase should be greater and directed to non-resident students only.

President Buchanan commented that the Board's conversation indicates that the Board continues to become more sophisticated and knowledgeable about the finances of the university. He suggested that the Board consider deferring the undergraduate resident tuition discussion in order to gain a better support base. He proposed deferring the decision to the following academic year for implementation. Members of the Board asked for information received on the previous sections of the tuition proposal.

The recommended tuition increase for the Law school was a 3% differential increase, and it was on the Consent Agenda. The Pharmacy school tuition differential was also clarified, and the Board agreed that it will remain on the Consent Agenda. The next recommendation was the out-of-state non-resident undergraduate tuition increase for 6%, and it will remain on the Consent Agenda. Members of the Board agreed that continuing discussion on tuition would be beneficial.

The in-state resident undergraduate tuition increase was discussed, and the board voted, six to four, to defer it until the March Board meeting. The Board planned further discussion on the topic during the business meeting, so the tuition proposal for resident undergraduate tuition was removed from the Consent Agenda.

AGENDA ITEM TITLE: Degree Changes, Abernethy/Murdock

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

- a) New Degree: Bachelor of Applied Sciences (BAS)
b) Degree Elimination: Bachelor of Arts in Zoology

MINUTES

Rollin Abernethy, Associate Vice President for Academic Affairs, spoke about the degree elimination first, stating that it was a housekeeping matter. The bachelor of arts degree in zoology is historic and has been in place for a long time, but it has not been used for a number of years. There are no students in the bachelor of arts program, and a bachelor of science degree exists for zoology and physiology and has a large number of majors. The item will remain on the Consent Agenda.

Maggi Murdock, Associate Vice President for Academic Affairs, introduced the visitors from LCCC. Those present from LCCC included Dr. Darrel Hammon, President; Dr. Marlene Tignor, Vice President for Instruction; and Dr. Lynn Stalnaker, Dean of the LCCC Albany County Campus. Dr. Ed Boenisch, Deputy Director for the Wyoming Community College Commission was also part of the group. Trustee President Davis asked Rollin Abernethy, Associate Vice President for Academic Affairs, to speak also. Vice President Abernethy said the proposal is for a new bachelor's of applied science program, to enhance the workforce in Wyoming, and he stated that this was a combined effort between Associate Vice Presidents Murdock and Abernethy. He spoke of the benefits which including aiding the workforce and serving the employers and the communities. Vice President Abernethy noted that the bachelor's will require an A.A.S. degree. The idea has been discussed for some time, and Associate Vice President Murdock talked about the process that expanded the idea and the subsequent white paper that was written. Candidates for the degree must have the broad general education component, take upper division courses and specialize in one area.

Associate Vice President Abernethy spoke about the uniqueness of this program and its focus on organizational leadership in the pilot program. The program will be provided through online UW. Vice President Abernethy asked that the Board move this item to the Consent Agenda. Dr. Hammon, from LCCC, spoke briefly about the degree and the excitement over this joint effort. In answer to questions from the Board, Associate Vice President Abernethy said that this program is being implemented with programs and classes already in place, and it would require no additional funding. The profile of a student that would benefit from the degree program is someone who has already worked for two to four years or someone who has vocational or technical experience.

AGENDA ITEM TITLE:

Concept of a University Research Park: Preliminary Discussion, Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Vice President for Research and Economic Development Bill Gern will give a presentation to the Board. Materials will be distributed at the meeting.

MINUTES

There was no discussion on this item. It was removed from the agenda and will be discussed at a later date

AGENDA ITEM TITLE: Information Access Update, Miller/Aylward/Axelson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Business Meeting (Consent Agenda)

MINUTES

Ms. Susan Weidel, Senior Associate General Counsel, led the presentation to the Board. She summarized information access at UW and what information is available. Ms. Weidel asked different individuals to speak, regarding their areas of expertise on information access, for the benefit of the Board. Tammy Aagard spoke about the Banner system and the privacy act that is in place with FERPA. The UW Office of the Registrar conducted an audit of the information that they allow people to use to ensure they were in compliance. Ms. Weidel stated that Ms. Aagard is an expert on the information access for students.

Dr. Joane Steane, Director of Student Health Services, spoke to the Board about information restricted by HIPPA. Medical records are protected under FERPA, which was succeeded by HIPPA. HIPPA deals with portability of health insurance, privacy and secure transmission of electronic data. Dr. Stean reviewed the documents that are covered by HIPPA. The privacy rules require that all information requests acknowledge the privacy act. Ms. Weidel noted that Dr. Steane has substantial expertise in student health information.

Ms. Weidel then talked about payroll systems and human resources, areas that are managed with PeopleSoft. Since UW is public, not all information is confidential. The privacy acts that are in place protect student date-of-birth, social security numbers, automatic payroll deductions and other health information that might be inadvertently displayed. Human Resources and Payroll also have oversight protection through Information Technology. Mr. Robert Aylward, Vice President for Information Technology, spoke about the network security that is available and the types of access his personnel have. All information technology employees sign a confidentiality agreement when they are hired.

AGENDA ITEM TITLE: School of Energy Resources, Allen/Frost

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Business Meeting

MINUTES

Dr. Carol Frost, professor of Geology and Geophysics and Acting Director of the Energy Resources School, gave an update on the SER and noted that there have been significant updates. She talked about the search for the permanent director, stating that there are 24 highly qualified applicants. The committee has reviewed 19 of the applications, and Dr. Frost noted that 10 applicants are from industry, six are from academia and three are from state agencies or national labs. All the candidates have the requisite qualifications and breadth of experience. She said that the committee has met with four applicants for off-campus confidential interviews. They will schedule another four shortly and hope to have the list of finalists by March. The committee's commission is to bring the names of about six finalists to Vice President Allen and President Buchanan.

Dr. Frost's next information topic was the brochure, designed to communicate to people what the school is about and the array of strengths that already exist at UW. The brochure will assist with fundraising, and Dr. Frost was pleased to announce that a number of large gifts are on the way. The gift received from Shell Corporation will help the University to start work on the building. The search for the other four faculty will occur after the director search, so as to allow the new director to participate in the search process. Proposals will be prepared for the open positions. Vice President Allen stated that this is a recruitment tool and that his department does not want to allocate the funding before the new director is in place. Vice President Allen said the original allocation provided for 12 senior faculty positions. Four of those positions have been filled and eight remain open. Three of the faculty endowment positions have been allocated as well. The Board asked if any positions will be allocated for NCAR, and Vice President Allen said there

will be senior positions in computational science. NCAR is very interested in NCAR-UW shared positions. Dr. Frost followed by saying that NCAR is very important to the Energy School. Trustees stated that they were very pleased with the mix of candidates for the director position.

Recognition

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

2006-2007 Debate Team, Vice President Allen

Vice President Allen spoke about the Debate Team and thanked them for their excellent representation of UW.

Wyoming Athletics, Mr. Tom Burman

Mr. Tom Burman, Director of Athletics, thanked the Board for inviting him to speak about two UW athletes. The two students that were being honored for their participation through UW Athletics were Ms. Andrea Seele, a member of the women's volleyball team and recent graduate in accounting and Mr. Chris Prosinski, a freshman at UW who was recognized as part of the college football Hall of Fame, in New York.

TIAA-CREF Hesburgh Award, Associate Vice President Rollin Abernethy

Associate Vice President Abernethy introduced the faculty of the Synergy Program to the Board. He spoke about the Hesburgh award that the program is receiving, and stated that it is a one of a kind award.

Trustees' Award of Merit, Trustee President Richard Davis

Trustee President Davis presented the Trustees' Award of Merit to Trustee Hank True. He thanked Trustee True for his years of service and mentorship to newer members of the Board. Hank thanked the Board and said that the award represents something he is really proud of. Trustee Brown shared remarks about Hank with the Board. He noted that Hank's dad took him under his wing, and was always very straightforward and committed to business ethics.

Business Meeting

Friday, January 26, 2007

Trustee President Dick Davis called the Business Meeting to order at 3:08 p.m.

Roll Call

Trustee Trosper took roll. The following trustees were present: Trustees Brown, Davis, Haynes, Lauer, Neiman, Palmerlee, Richards, Rounds, Spicer, Trosper, True, and Willson. Ex-officio Trustee President Tom Buchanan was unable to attend; ex-officio Trustee ASUW President Travis Jordan was present. Ex-officio Trustees Freudenthal and Jim McBride were unable to attend.

Approval of Minutes

Trustee Spicer moved to approve the Board of Trustees Meeting Minutes for December 7-9, 2006 and the Executive Session Meeting Minutes of December 7-9, 2006. Trustee Richards seconded. Trustee Haynes abstained due to his absence from the meeting. The motion carried.

Approval of Board of Trustees Meeting Minutes

December 7-9, 2006

Approval of Executive Session Meeting Minutes

December 7-9, 2006

Reports

ASUW

ASUW President Travis Jordan reported that the wind-generation credit bill was adopted by ASUW. ASUW is also currently following the Senate file on YCC and waiting for action in the House. In regards to transportation, they had a good response to the DIA shuttle during the holidays, although some shuttles were delayed due to bad weather. SafeRide passed the 50,000 rider mark this year. ASUW will identify needs, throughout the spring, to meet the continuing demand for SafeRide. Trustee Jordan provided an update on legislation considered by ASUW, to create a reserve policy with a ceiling of \$300,000. ASUW would like to draw the account down. Discussion has been initiated on the student attorney program. The program will provide additional clerical support and move the budget under the ASUW business office.

Staff Senate

Birgit Burke, Staff Senate President, reported that Staff Senate made \$800 on the holiday market. They held an international café at their last meeting to decide what the Staff Senate wants to look like and what direction they want to take in the future. She plans to lead the group with a problem-solving exercise, identifying specific needs at their February meeting. It is strategic planning for staff, and Ms. Burke hopes the idea will continue.

Faculty Senate

Mark Sunderman, Faculty Senate Chair, reported on the activities of the Senate. He appreciated the participation in the trustee-to-class initiative. Faculty Senate is reviewing Unireg 238, which deals with change in registration. They hope to work on Unireg 808 in February as well as Unireg 801, and they will have those to the Board for review in the near future. Unireg 254 was previously approved in December by the Board, and it is going to committee. Dr. Sunderman thanked Academic Affairs for allowing Faculty Senate to be more involved in the budget process this year. The budget committee of Faculty Senate is reviewing faculty priorities in terms of salary. One hot topic for faculty is support budgets for offices and instruction. It is most definitely an area of concern.

Public Testimony

There was no public testimony.

Committee of the Whole (Regular Business)

1. Audit and Fiscal Integrity Committee Report, Lowe

Janet Lowe, Associate Vice President for Administration, reported that the committee met January 19, 2007, by phone and discussed four items. The minutes of the August 16, October 24, and December 4, 2006 meetings were approved. The committee talked about the investment policy and the need to update. They will rewrite the sections on quasi-endowment. Van Jacobson, Internal Auditor, provided an internal audit report. The committee also completed an evaluation and review of the external audit firm and discussed the provision to reappoint it based on performance. The committee recommended reappointment of McGee, Hearne and Paiz for the upcoming year. Trustee True asked that the full Board be supplied with the minutes from the last meeting and moved that the entire Board approve the actions of the Audit Committee as submitted in minutes of their previous meetings. Trustee Rounds seconded. The motion carried. Trustee President Davis said he has asked Trustee Haynes to succeed Trustee True as the chair of the committee. Trustee True said that he appreciated serving with all the parties involved and encouraged the AFIC to continue the learning process.

Committee of the Whole (Consent Agenda)

1. FY 2008 Tuition Proposal, Harris (*separated after Work Session discussion*)
 - a. Law School Differential Tuition Proposal
 - b. Pharmacy Differential Tuition Proposal
 - c. Non-Resident Tuition Proposal
 - d. Resident Undergraduate Tuition Deferred for 1 Year
2. Annual Review and Renewal of External Audit Engagement, Lowe
3. Cooperative Agreements with Wyoming Community Colleges, Murdock
4. Degree Changes, Abernethy
 - a. New Degree: Bachelor of Applied Sciences (BAS)
 - b. Degree Elimination: Bachelor of Arts in Zoology
5. Personnel, Allen
6. Contracts and Grants, Gern
7. Resolution for Tax-Deferred Compensation Plan Coach (*added after Executive Session discussion*)
8. Fee Book (*added after Work Session discussion*)

Trustee President Davis asked the Board to note the revised agenda for the Consent Agenda.

Trustee True moved to approve the revised agenda; Trustee Haynes seconded. Trustee Rounds requested removal of item 1 from the agenda. Trustee True amended his motion. Trustee Haynes seconded the amended motion. The motion was to approve items 2-8 on the Consent Agenda. The motion carried. Trustee Rounds asked for the opportunity to vote on items a-d under number 1 individually.

Trustee Spicer moved to approve items a, b, and c under number 1. Trustee Richards seconded. The motion carried with Trustees Rounds and Willson voting nay.

Trustee True moved for approval of item 1.d.; Trustee Spicer seconded. Trustee Haynes said he wanted to point out that the tuition revenue is used to assist with the support budgets, and good management allows departments to cover the shortfall. If this is not approved, the shortfall will continue for another year. Trustee Neiman clarified that the Board wanted to put more emphasis on non-resident tuition, and hold the resident tuition increase to zero. Trustee Lauer felt that the information and premise behind the tuition proposal was fiscally responsible. He would also wanted to see the Fee Book consolidated with tuition as one topic, and formulate a plan for both resident and non-resident for fee matters. Trustee True stated that he moved for approval of the

motion, but that his purpose was to allow for discussion. The vote was taken, and the motion carried with seven ayes and five nays.

Date of the Next Meeting

The next meeting will be March 22-24, 2007, in Laramie, Wyoming. Trustee President Davis talked briefly about the possibility of holding the Board meetings between Wednesday and Friday. He also mentioned his concern about the timing of the meetings in regards to the group of new Board members which will start their terms in March. These factors could have an affect on the election of new Board officers in May.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 3:41 p.m.

Respectfully submitted,

Shannon Sanchez
Deputy Secretary, Board of Trustees

Crystal R.M. Bennett
Assistant to the Vice President for Administration